



Application for Employment

Personal

Name _____
Last First Middle

Present address _____

Phone number _____ Email _____

Position applied for _____ Rate of pay expected \$ _____ per hour

Birthdate _____ SIN # _____

If your application is considered favorably, on what date will you be able to work? _____

Are there any other experiences, skills or qualifications that you feel would especially fit you for work here? Please add any additional comments you think are important for us to consider.

Are you 18 years of age or older? Yes No (circle one)

Do you have a valid driver's license? Yes No

Are you eligible to work in Canada? Yes No

Have you ever been convicted of a felony Yes No

If yes please explain _____

Have you previously applied here? Yes No

Membership in Professional Organizations

Name of Organization	Active Participation		Offices Held
	From	To	

Educational Record

Typing speed _____ WPM

Name of School	Degree Awarded	Grade Average	Honors
High School			
College or University			
Business, trade or correspondence			
Other			

Work History

Begin with the most recent, list all past employers.

1.) Past or Present Job

Company Name		Job Title	
Address	City	Province	
Employed From	Employed To	Starting Pay	Ending Pay
Supervisor Name		Title	Telephone Number
Description of Duties:			
Reason for Leaving:			

2.) Previous Job

Company Name		Job Title	
Address	City	Province	
Employed From	Employed To	Starting Pay	Ending Pay
Supervisor Name		Title	Telephone Number
Description of Duties:			
Reason for Leaving:			

Signature of applicant _____

Date _____

FOR EMPLOYER'S USE ONLY

Reference Check

Date Called	Company Called	Person Contacted	Comments